

NC HERB ASSOCIATION



WILD HERB WEEKEND

July 26-28, 2019

VENDOR APPLICATION

SPECIAL NOTE: ALL VENDORS MUST BE REGISTERED AS A CONFERENCE ATTENDEE — NO EXCEPTIONS

Application Due Date: Applications are due on or before 12:00 p.m. on **June 30, 2019**

Vendor Space: We supply one vendor table 4' x 6' which are placed on the covered porch at the Annex building. Some vendors including guest speakers and depending on the product being sold, will be placed inside the Annex. Electricity is only available for the inside spaces and you will be responsible for bringing your own drop cords. Additional tables must be reserved in advance and are \$20 per additional table (not to exceed two vendor spaces per vendor). There are rocking chairs, benches and folding chairs available on the porch for your use.

Any special requests must be made at the time of application.

Vendor tables are:

Vendor Booth	\$50
Additional Vendor Table	\$20 (limit 1)

Booth Map: Vendors will be told of their assigned places upon arrival.

Vending Description: All vendors must complete the attached vending form. Upon payment, NCHA will review your application and may contact you for further information. You will be notified if your application may be denied. You may be denied because of the following reasons:

Too many of one specific product/vendor

Your products do not conform to NCHA standards of natural products/botanical products

Please print off the required vendor application, fill in completely and attach any photos that you may have of your products, booths and your webpage for our review. Please email the required application with payment and attachments to **whw@ncherbassociation.org**. **Vendors will be notified July 1, 2019 via email regarding acceptance or rejection of your vendor application.** You may select either the full weekend or Saturday only, as an attendee. Vendors rejected will be refunded their vendor payment in full. Refunds are generally not given for conference attendance unless first reviewed by the Board. Your payment deadline will be given upon approval as a vendor. Returning vendors and business members will be given preference assignment. To become a member of NCHA, please visit our website.

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Name: _____ Date: _____

Business Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Telephone No: _____

Email Address: _____ Web Page: _____

Product Description: _____

Vendor Fee: \$50 _____ \$20 _____ (add'l Table)

List in Program as: _____

Please attach any photos of products or vendor booth in JPEG format. Please send this Application with photos to:

whw@ncherbassociation.org

NCHA will notify you upon approval or rejection of your application. You may select the entire weekend option or the Saturday only option. If you choose Saturday only, you will only vend for that one day. Should we deny your participation as a vendor at WHW you will be refunded your vendor payment in full. Refunds are generally not given for conference attendance unless first reviewed by the Board.

For faster processing, please submit your vendor check via our website payment portal and submit this application at the same time via email.

Remit to: N.C. Herb Association, c/o Vendor Registration, 495 Maple Grove Church Road, Hays, NC 28635

Enclosed is my check to N.C. Herb Association for the full amount of \$ _____. I (we) the applicant(s), do expressly release N.C. Herb Association of and from any and all liability for any damage, injury, or loss to any person or goods which may arise from the rental of said space by the exhibitor, and agree to hold and save N.C. Herb Association and the Venue harmless of any damage by reason thereof. In addition, I have read and understand all information and rules.

(Not valid unless signed) Signature _____